

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Adequate Infrastructure facilities are key to the effective and efficient design, development and delivery of educational programmes. Having adequate Infrastructure is not enough for effective Institutional functioning, but regular maintenance and periodic replenishment of existing infrastructure is essential.

The Institution has Classrooms, Laboratories, Technology Enabled learning spaces, Seminar halls, Auditorium, Herbal Garden specialized facilities and equipments for teaching learning and research orientation.

The Institution has Sports Indoor and outdoor Games, NCC, NSS, Cultural activities, Public Speaking, Communication Skills Development, Yoga Health and Hygiene, Nutritious Diet Awareness for Girls in particular.

#### **1. Laboratories:**

The Institution has six Science well equipped Laboratories which are properly maintained by respective Departments with WIFI connection. Each Department will give indent to the Committee headed by the Principal for purchasing Equipments, Material and Chemicals etc. The Institution will invite quotations from the suppliers. The Stock Register is maintained by Each Department.

#### **2. Department Library and Information centre:**

Library is the soul of the Institution. Orientation programs are conducted at the beginning of the academic year to the fresher. About the rules and regulation of Department of Library and information centre and also special training is provided on use of computer, Internet and E-resources for the user.

Service Management **student's satisfaction through timely and good quality services''**

The work of the library broadly spans:

- Collection development
- Acquisition and processing of information resources
- Lending services
- Stock management
- Printers
- Information Service
- Electronic Resources

Personal assistance is provided to the users finding the books from the separate racks are allocated for reference such as Dictionaries, Encyclopedias, Yearbook, Books of rare collection and question banks are provided for reference and preparation of Model question papers. Especially services to the visually physically challenged are considered Library Staff a help to special service to search the Book for them. Library allows their parents to come inside the Library and help those getting books and other Library facilities.

### **3. Physical Education and Sports:**

The Institution conducts its academic and extra academic Annual activities by chalking out a work plan for sports by the Department of Physical Education and Sports.

- Free Sports and Games Registration
- Team selection trails in different discipline is been conducted
- Free coaching with diet facility for the selected students of both Gender
- Participates at Karnatak University Dharwad Tournaments
- Gym and Indoor Hall facility free of cost.
- Ground maintenance has been taken care in the form of cleaning, pole fixation, watering and marking

### **4. Computer Laboratories:**

The Institution has well furnished 2 Computer Labs with 34 Terminals with Internet facilities. Computer Labs are available for UG and PG students. The required Equipments are purchased through quotations. The outdated Equipments are replaced periodically. Adequate facilities for Faculty and students are provided such as LCD Projector ICT based Technology and wifi are available. Lab maintaining by experts

### **5. Classrooms:**

There are 17 Classrooms in UG which have proper lighting, Fans, CCTV Cameras and also windows to allow natural light and ventilation. The BBA/BCA and PG campus has 12 well equipped Classrooms.

### **6. Auditorium:**

The Management has built a new high-tech Auditorium which is well furnished and with AC, Projector with 400 Seating capacity for cultural events, Social Gathering Seminars, Conferences, Competitions conducted by the Institution

## **OTHER FACILITIES:**

1. **Ladies Room:** A separate Ladies Room with adequate facilities is provided to the Girls students in the campus. It is well equipped with furniture and wash rooms. A separate prayer room (Namaz room) is also constructed within the Ladies room. A team headed by a lady staff, student secretary, and peon given the responsibility of supervision and maintenance of the ladies room.
2. **Washrooms for Boys and Girls:** Adequate washroom facilities are provided in the campus for Boys and Girls .The washrooms have water facility round the clock. The cleanliness of the washroom is taken care of by the sweepers. A senior peon is also appointed to take care of the maintenance of the washrooms.
3. Suggestion boxes are installed at different places in the campus.
4. First aid boxes in the office, dept of Physical education and sport and Science depts.
5. Fire extinguisher Kit is with the Department of Chemistry
6. Generator of 100KV is installed in the campus.
7. Drinking waters in the Campus
8. Bank and Post office are in the college office
9. Separate Prayer hall is provided from both staff and students
10. Dustbin are placed at different corner in the campus